

डा0 अम्बेडकर इंस्टीट्यूट ऑफ टेक्नोलॉजी फार हैण्डीकैप्ड, उ0प्र0, कानपुर

Right to information Act-2005 के अंतर्गत दी गयी 16 श्रेणियों को इण्टरनेट पर डाले जाने वाले विषयक बिन्दु ।

- (i) राष्ट्रीय नवीन शिक्षा नीति –1986 तथा विकलांगजन(अवसरों की समानता, अधिकार संरक्षण एवं पूर्ण सहभागिता) अधिनियम 1995 के अनुपालन स्वरूप राज्य के शारीरिक विकलांगता से ग्रसित नवयुवकों को तकनीकी शिक्षा से जोड़कर समाज के लिए उनकी उपादेयता में वृद्धि करने के उद्देश्य से राज्य सरकार ने विश्व बैंक सहायतित परियोजना के अन्तर्गत कानपुर में डा0 अम्बेडकर इंस्टीट्यूट ऑफ टेक्नोलॉजी फार हैण्डीकैप्ड की स्थापना वर्ष 1996–97 में की थी। एच0बी0टी0आई0 के पश्चिमी परिसर में उपलब्ध कराई गयी भूमि पर निर्मित इस संस्थान में मल्टी प्वाइंट एन्ट्री एण्ड क्रेडिट के अन्तर्गत केवल विकलांग छात्र/छात्राओ हेतु आर्कीटेक्चर असिस्टेंटशिप और कम्प्यूटर साइंस एंड इंजीनियरिंग के 3 वर्षीय डिप्लोमा पाठ्यक्रम और माडर्न आफिस मैनेजमेंट एण्ड सेक्रेटेरियल के 2 वर्षीय पाठ्यक्रम संचालित हो रहे है। जिनमें प्रत्येक पाठ्यक्रम हेतु 40 सीटें निर्धारित है। वर्ष 2009–10 से इले0 इंजी0 में तीन वर्षीय डिप्लोमा प्रोग्राम भी स्ववित्त पोषित योजना के अन्तर्गत शुरू किया गया है । वर्ष 2004–05 के शैक्षिक सत्र से अखिल भारतीय तकनीकी शिक्षा परिषद नई दिल्ली से अनुमोदित एवं उ0 प्र0 प्राविधिक विश्वविद्यालय लखनऊ से सम्बद्धता प्राप्त करते हुए इस संस्थान में स्ववित्त पोषित योजना के अन्तर्गत सभी वर्ग के छात्र/छात्राओं के लिए स्नातक स्तर के इलेक्ट्रानिक्स इंजीनियरिंग, कम्प्यूटर साइंस एण्ड इंजीनियरिंग, केमिकल इंजीनियरिंग तथा वर्ष 2008–09 से बायो टेक्नालॉजी तथा इनफारमेशन टेक्नोलॉजी के 4 वर्षीय पाठ्यक्रम प्रत्येक में 60 सीटों की क्षमता के साथ संचालित है। वी0टी0पी0 के अन्तर्गत संस्थान में आई0 टी0 आई0 के सार्टीफिकेट स्तर की शिक्षा भी दी जाती है। वर्ष 2010–11 से

एम0बी0ए0 व सिविल इंजी के चार वर्षीय पाठ्यक्रम प्रत्येक में 60 सीटों की क्षमता के साथ शुरू होना प्रस्तावित है ।

- (ii) संस्थान के अधिकारियों और कर्मचारियों को संस्थान द्वारा दिए गये कार्य पूर्ण करने की जिम्मेदारी सौंपी गयी है जबकि शिक्षकों को मुख्य कार्य शिक्षण तथा संस्थान के प्रशासन द्वारा सौंपे गये संस्थान से सम्बन्धित कार्य पूर्ण करना है ।

संस्थान द्वारा प्रदत्त मुख्य जिम्मेदारियों का विवरण (दिनांक 30 अप्रैल, 2010)

निदेशक— आर्की0 गौरव चन्द्रा

1. डिप्लोमा प्रभारी श्री अनिल कुमार अग्रवाल, व्याख्याता कं. सां. एण्ड इंजी.
2. (a)शैक्षणिक/परीक्षा प्रभारी डा0 राजेश कुमार गुप्त, व्याख्याता भौतिकी
- (b) संयुक्त शैक्षणिक प्रभारी श्री संजय कुमार सिंह, व्याख्याता कार्मस
3. मुख्य कुलानुशासक श्री योगेन्द्र कुमार शर्मा, व्याख्याता इलेक्ट्रानिक्स इंजी.
4. स्थापना प्रभारी श्री अरुण कुमार, व्याख्याता आर्की. असि.
5. छात्रावास अधीक्षक श्री कौशलेन्द्र कुमार, व्याख्याता कं. सां. एण्ड इंजी.
6. कय प्रभारी श्री सुशील कुमार सिंह गौर व्याख्याता सिविल इंजी.
7. (a)जन सूचना अधिकारी डा0 राजेश कुमार गुप्त, व्याख्याता भौतिकी
- (b)सहायक जन सूचना अधिकारी श्री सुशील कुमार सिंह गौर व्याख्याता सिविल इंजी.
8. सुरक्षा/स्टोर/लाइब्रेरी प्रभारी श्री संजय कुमार सिंह, व्याख्याता वाणिज्य
9. काउन्सलर श्रीमती ममता शर्मा
10. वेतन प्रभारी श्री राकेश कुमार
11. सहायक कुलसचिव श्री धीरज कुमार पाण्डेय
12. प्रोग्रामर श्री धर्मेन्द्र सिंह सिरोही
13. प्रभारी गेस्ट हाउस श्री प्रमोद कुमार सिंह भदौरिया
14. प्रभारी साफ—सफाई श्री कौशलेन्द्र कुमार

- (iii) संस्थान द्वारा निर्धारित नियमों/प्रावधानों के अन्तर्गत समस्त अधिकारी/कर्मचारी कर्तव्यों का पालन करते हैं तथापि उनका पर्यवेक्षण,

उच्चाधिकारियों द्वारा समय-समय पर होता रहता है तथा निम्न से उच्च स्तर के अधिकारी/कर्मचारी एवं शिक्षक अपने कर्तव्य के प्रति उत्तरदायी होता है।

- (iv) संस्थान के शिक्षक/अधिकारी एवं कर्मचारी पूरी निष्ठा के साथ कर्तव्यों का निर्वहन करते हैं तथा समय से कार्य पूरा करना सभी की प्राथमिकता है।
- (v) संस्थान के निदेशक/शिक्षक/अधिकारी/कर्मचारी आदि के लिए संस्था की प्रशासकीय परिषद द्वारा निर्धारित सेवा नियमावली लागू है। **(संलग्नक – 1)**
- (vi) संस्था के छात्र/छात्राओं के प्रवेश एवं परीक्षा से सम्बन्धी दस्तावेज एवं अन्य तथा कर्मचारियों की सेवा पुस्तिकाएं एवं अन्य संबन्धित दस्तावेज (जैसा कि किसी तकनीकी संस्था में अपेक्षित है) संस्थान में उपलब्ध हैं।
- (vii) संस्थान का स्वरूप एक सोसाइटी का है सोसाइटी रजिस्ट्रेशन एक्ट 1860 के अन्तर्गत संस्थान की गतिविधियों को संचालित किये जाने हेतु एक प्रशासकीय परिषद भी गठित है जिसके अध्यक्ष माननीय मंत्री प्राविधिक शिक्षा उत्तर प्रदेश हैं। निति निर्धारण संबंधी निर्णय इसी प्रशासकीय परिषद में निर्धारित किए जाते हैं प्रशासकीय परिषद में अनेक संस्थाओं के प्रशासकीय परिषद के अनेक सदस्य समाज के बुद्धिजीवी संवर्ग से मनोनीत किए जाते हैं। **(संलग्नक-2)**
- (viii) सोसाइटी का एक 22 सदस्यीय संचालक मंडल (बोर्ड ऑफ गवर्नर्स) है, जिसके अध्यक्ष प्रदेश के माननीय प्राविधिक शिक्षा मंत्री जी हैं तथा उपाध्यक्ष प्रमुख सचिव, व्यावसायिक एवं प्राविधिक शिक्षा, उत्तर प्रदेश शासन हैं। संचालक मंडल के अन्य सदस्य प्रदेश शासन के उच्च पदस्थ अधिकारी तथा विभिन्न संस्थानों के निदेशक तथा अनेक एन जी ओ हैं। संचालक मंडल की बैठक में केवल उसके सदस्य ही सम्मिलित होते हैं, तथा मांगे जाने पर उसके कार्यवृत्त लोगों के लिए सुलभ कराये जा सकते हैं।
- (ix) अधिकारियों एवं कर्मचारियों की निर्देशिका उपलब्ध है। **(संलग्नक –3)**

- (x) कर्मचारी/अधिकारी आदि का वेतनमान/मासिक वेतन (Pay Scale) , उ०प्र० शासन के नियमानुसार वेतनमान इस संस्थान में लागू हैं । (संलग्नक -4)
- (xi) संस्थान में एक वित्त समिति का भी गठन सोसाइटी के बाईलाज के अनुसार किया गया है। इस वित्त समिति के अध्यक्ष उत्तर प्रदेश शासन के प्रमुख सचिव, व्यावसायिक एवं प्राविधिक शिक्षा है, तथा सदस्य के रूप में वित्त विभाग के सचिव के प्रतिनिधि के साथ-साथ प्राविधिक शिक्षा निदेशालय में तैनात वित्त नियंत्रक भी सदस्य के रूप में मनोनीत है। जबकि संस्थान के निदेशक इस समिति के सदस्य सचिव है। वित्तीय मामलों में निर्णय लेने हेतु यह समिति सर्वोच्च है, तथा संस्थान का वार्षिक आय-व्ययक इसी समिति द्वारा अनुमोदित किया जाता है तथा उसी की सीमा के अन्तर्गत व्यय आदि किए जाते हैं। डिप्लोमा स्तर के पाठ्यक्रम का संचालन उ० प्र० शासन कके शत प्रतिशत अनुदान पर संचालित होता है, तथा किए गये व्यय के आंकड़े बजट नियंत्रक अधिकारी निदेशक प्राविधिक शिक्षा के माध्यम से शासन को प्रेषित किए जाते हैं। डिग्री स्तर के पाठ्यक्रम का संचालन स्ववित्त पोषित आधार पर किया जा रहा है, तथा वित्त समिति के आय व्ययक के अनुमोदन उपरान्त ही धनराशियाँ व्यय की जाती हैं तथा लेखों का रख-रखाव किया जाता है। वित्त समिति के सदस्यों की विवरण निम्नवत है :-
- | | |
|---|------------|
| प्रमुख सचिव, प्राविधिक शिक्षा, उ०प्र० शासन, लखनऊ | अध्यक्ष |
| सचिव, वित्त, उ०प्र० शासन, लखनऊ | सदस्य |
| एस०एस०वर्मा, वित्त अधिकारी,
सी०एस०जे०एम० विश्वविद्यालय, कानपुर | सदस्य |
| वित्त नियंत्रक, प्रा०शि०निदेशालय, कानपुर | सदस्य |
| निदेशक, ए०आई०टी०एच०, कानपुर | सदस्य सचिव |
- (xii) चूंकि यह शैक्षणिक संस्थान है अतः यहां डिप्लोमा स्तर के विकलांग छात्र/छात्राओं को उ० प्र० शासन की ओर से रू० 250/- प्रतिमाह की फूड

सब्सिडी (केवल छात्रावासी छात्र/छात्राओं) को तथा रू0 190/- प्रतिमाह की छात्रवृत्ति दी जाती है। इसके अलावा तीन वर्ष के दौरान दो जोड़ी पैन्ट शर्ट तथा एक ब्लेजर उपलब्ध कराया जाता है। जिसके लाभार्थी संस्था के डिप्लोमा स्तरीय सभी छात्र/छात्राएं होते हैं।

- (xiii) फूड सब्सिडी एवं छात्रवृत्ति मासिक न देकर शासन के द्वारा उपलब्ध कराए गए कान्टीजेन्सी धन प्राप्त होने पर एक साथ छात्र की उपस्थिति के आधार पर प्रदान की जानी है।
- (xiv) संस्थान के सहयोग के कारण अति विकलांग छात्र/छात्राओं को ALIMCO(भारत सरकार का कृत्रिम अंग निर्माणी संस्थान कानपुर) द्वारा ट्राई साइकिल, वैसाखी एवं अन्य आवश्यक उपकरण निःशुल्क प्राप्त हो पाते हैं। सैकड़ों छात्र/छात्राएं संस्था द्वारा लाभान्वित किए जा चुके हैं।
- (xv) जनसूचना अधिकारी /सहायक जनसूचना अधिकारी के नाम पते, फोन नम्बर संस्था के स्थापना अनुभाग के सूचना पट्ट पर चस्पा कर दिए गए हैं।

डा0 राजेश कुमार गुप्त	व्याख्याता भौतिकी/जनसूचना अधिकारी	9415067979
श्री एस.के.एस गौर	व्याख्याता सिविल इंजी0 सहायक	9839026833
	जन सूचना अधिकारी	

Dr. Ambedkar Institute of Technology for Handicapped, U.P. Kanpur, 208 024

Service Rules

PART – I : General

1. Short Title, Application and Commencement -

(1) These regulations may be called the “Service Rules for employees of Dr. Ambedkar Institute of Technology for Handicapped, U.P. Kanpur – 208 024.

(2) They shall apply to all employees of Dr. Ambedkar Institute of Technology for Handicapped, U.P., Kanpur – 208 024.

(3) They shall come into force at once after approval accorded by U.P. Govt. on the proposal sent by the Board of Governors of the Institute.

2. **Definitions**

In these rules, unless there is any thing repugnant in subject or context :

(a) ‘Society’ means the ‘Society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur ;

(b) ‘Board’ means the ‘Board of Governors of the society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, Kanpur ;

(c) ‘Institute’ means ‘Dr. Ambedkar Institute of Technology for Handicapped, Kanpur’

(d) ‘Chairman’ means the chairman of the Society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, and the board;

(e) ‘Vice-Chairman’ means the vice-chairman of the Society of Dr. Ambedkar Institute of Technology for Handicapped, Uttar Pradesh, and the board;

(f) ‘Director’ means the Director of the Institute.

(g) ‘Appointing Authority’ in relation to the post of Director means the Chairman of the Board of Governors; in relation to the posts of Head of the Department,

Counsellor, Lecturers, and Deputy Registrar, the Vice Chairman of the Board of Governors; and in relation to all other posts, the Director of the Institute.

- (h) 'backward classes' means the backward classes of citizens specified in schedule I of the Uttar Pradesh Public Service (Reservation for Scheduled Castes, Scheduled Tribes and other Backward classes) Act, 1994; as amended from time to time.
- (i) 'Citizen of India' means a person who is or is deemed to be a citizen of India Under Part II of the Constitution.
- (j) 'Constitution' means the Constitution of India ;
- (k) 'Governor' means the Governor of Uttar Pradesh ;
- (l) 'Government' means the State Government of Uttar Pradesh.
- (m) 'Substantive appointment' means an appointment not being an adhoc appointment, on a post in the cadre, made after selection in accordance with the regulations and, if there are no regulations, in accordance with the procedure prescribed for the time being by executive instruction issued by the Government ;
- (n) 'Year of recruitment' means a period of twelve months commencing from the first day of july of a calender year ;

Part II – Cadre

3- Cadre –

(1) The strength of each category of posts of teaching and non-teaching staff in an institution shall be such as may be determined by the Government from time to time.

Provided that :

- (i) The Chairman may leave unfilled or the Governor may hold in abeyance any vacant post, without thereby entitling any person to compensation;
- (ii) The Governors may create such additional permanent or temporary posts as be may consider proper.

Part III – Recruitment

4. Source of recruitment – Recruitment to the various categories of post in the Cadre shall be made from the sources mentioned in Appendix A.

5. Reservation :- Reservation for the candidate belonging to the Scheduled Castes, Scheduled Tribes and other categories shall be in accordance with the enactment and orders of the Government of Uttar Pradesh, in force at the time of recruitment.
6. Nationality :- A candidate for direct recruitment to a post in the cadre must be:
- a) a citizen of India : or
 - b) Tibetan refugee who came over to India before the first January, 1962 with the intention of permanently settling in India; or
 - c) a person of India origin who has migrated from Pakistan, Burma, Sri Lanka or any of the East African Countries or Kenya, Uganda and the united Republic of Tanzania (formerly Tanganiyika and Zanzibar) with the intention of permanently setting in India.

Provided that a candidate belonging to category (b) or (c) o, above must be a person in whose favour a certificate of eligibility has been issued by the Government :

Provided further that a candidate belonging to category (b), will also be required to obtain a certificate of eligibility granted by the Deputy Inspector General of Police, Intelligence Branch, Uttar Pradesh.

Provided also that if a candidate belongs to category (c) above, no certificate of eligibility will be issued for a period of more than one year and the retention of such a candidate in service beyond a period of one year shall be subject to his acquiring India citizenship.

Note : A candidate in whose case a certificate of eligibility is necessary but the same has neither been issued nor refused, may be admitted to an examination or interview and he may also be provisionally appointed subject to the necessary certificate being obtained by him or issued in his favour.

7. Academic Qualification : A candidate for direct recruitment to the various categories of posts in the cadre must possess the qualification as specified in Appendix B.
8. Preferential Qualification : A candidate who has -
- (i) Served in the territorial army for minimum period of two years; or
 - (ii) Obtained a “B” certificate of national cadet corps ;

Shall, other things being equal, be given preference in the matter of direct recruitment.

9. Age : A Candidate for direct recruitment must have attained the minimum age and must not have attained the maximum age specified against the post in the Appendix.

B, on the first July of the Calender year in which vacancies for direct recruitment are advertised.

Provided that the upper age limit in the case of candidates belonging to the Scheduled Castes, Scheduled Tribes and such other categories as may be notified by the Government from time to time shall be greater by such numbers of years as may be specified.

10. Character :- The character of a candidate for direct recruitment to a post in the cadre must be such as to render him suitable in all respects for employment in the cadre. The appointing authority shall satisfy itself on this point.

Note :- Persons dismissed by the Union Government or a State Government or a Local authority or a Corporation or Body owned controlled or aid by the Union Government or a State government shall be ineligible for appointment to any post in the cadre. Person convicted of an offense involving moral turpitude shall also be ineligible.

11. Marital Status : A Male candidate who has more than one wife living or a female candidate who has married to a person having a wife living shall not be eligible for appointment to a post in the cadre :

Provided that the Government may, if satisfied that there exist special grounds for doing so exempt any person from the operation of this regulation.

12. Physical Fitness : - No person shall be appointed to a post in the cadre unless he be in good mental and bodily health and free from any physical defect likely to interfere with the efficient performance of his duties. Before a candidate is finally approved for appointment he shall be required to produce a Medical certificate of fitness in accordance with rules framed under fundamental rule 10, contained in Chapter III of the financial Hand Book, Volume II, Part – III;

Provided that a medical certificate of fitness shall not be required form a candidate recruited by promotion.

PART IV – Procedure for Recruitment

13. Determination : The board shall determine the number of vacancies to be filled during the course of the year, as also the number of vacancies to be reserved for candidates belonging to Scheduled Castes, Scheduled Tribes and other categories under regulation 5.

14. Procedure for direct recruitment to posts of Director, Heads of the department and Lecturers, Counsellor, Deputy Registrar :

14.1 Recruitment to the post of Director shall be made through the selection committee constituted in accordance with the provisions of Rule 34 (a) of the Rules of Society.

14.2 Recruitment to the posts of Head of Department, Lecturers, Counsellor, Deputy Registrar shall be made through the selection committee constituted in accordance with the provisions of Rule 34 (b) of the Rules of Society.

14.3 Where the selection committee constituted under sub regulation (1) and (2) does not include persons belonging to Scheduled Caste / Scheduled Tribes and backward classes, an officer, holding group 'A' post, belonging to such caste / Tribes and class, not being represented in the Selection Committee, shall be nominated by the appointing authority.

14.4 Applications for being considered for selection to the posts of Director, Heads of the Department, Counsellor, Lecturers & Deputy Registrar shall be invited in the form approved by the Chairman.

14.5 The appointing authority may form a screening committee, as it may consider proper, which shall scrutinise the applications and recommend candidates to be called for interview.

14.6 The selection committee shall prepare a list of candidates in the order of their proficiency in the interview. The number of names may be larger by 50% of the vacancies, subject to a minimum of one candidate for each cadre.

14.7 The selection committee shall forward the list prepared under regulation 14.6 above with the records, pertaining to each candidate in the list, to the chairman for approval.

14.8 Where the select list is not approved by the chairman, a fresh recruitment shall be made in accordance with these regulations.

14.9 The select list prepared and approved shall be forwarded to the appointing authority who may direct the Director to issue Letters of appointment on behalf of the Society.

14.10 The select list shall remain valid upto a period of one year from the date of approval of chairman.

15. Procedure for direct recruitment to posts other than the post of Director, Heads of the Department, Lecturers Counsellor, and Deputy Registrar :

15.1 for the purpose of direct recruitment to posts other than the post of Director, Heads of the Department, Lecturers, Counsellor, and Deputy Registrar, there shall be constituted a Selection Committee in accordance with the provisions of Rule 34 (c) of the Rules of Society.

Provided that if the selection committee so constituted, does not include a persons belonging to scheduled Caste/ Scheduled tribes and backward classes, an officer, holding group 'B' posts, and belonging to such selection committee, shall be nominated by the appointing authority as a member of the selection committee.

15.2 Applications for being considered for selection shall be invited in the form published in the advertisement issued by the appointing authority.

15.3 The appointing authority may form a screening committee, as he may consider proper to scrutinise the applications and recommend candidates for skill test / examination to access suitability for the purpose of calling candidates for interview in case of posts of Foreman, Computer Programmer, Data Entry Operator and Driver.

15.4 The candidates falling to quality the skill test as per criterion decided by Selection Committee, referred to in clause 15.3 above, shall not be eligible for being called for interview.

15.5 For the purpose of direct appointment to the posts of Storekeeper, Jr. Clerk, Stenographer, Assistant Accountant and cashier, the selection shall be made through the selection committee constituted under rule 34 (c) of the Rules of society, in accordance with the procedure laid down in

“Procedure for Recruitment of Group ‘C’ posts Rules, 1998,” of U.P. Govt.

15.6 For the purpose of direct recruitment to the posts of Lab attendants, Hostel attendant and other class IV (Group ‘D’) posts, the selection shall be made through the Selection Committee constituted under Rule 34 (c) of the Rules of society, in accordance with the procedure laid down in the “Group D Employees” Service Rules, 1985” of U.P. Govt. as amended from time to time.

16. Procedure for recruitment by promotion to the posts other than the post of Director, Heads of the Department, Lecturers, Counsellor, Deputy Registrar, Foreman, Computer

Programmer, Data Entry Operator, Stenographer, Assistant Accountant, Cashier, Storekeeper / Jr. Clerk & Driver.

16.1 Recruitment by promotion to posts other than the post of Director, Heads of the Department, Lecturers, Counsellor, Deputy Registrar, Foreman, Computer Programmer, Data Entry Operator, Stenographer, Assistant Accountant, Cashier, Storekeeper / Jr. Clerk & Driver, shall be made on the basis of seniority, subject to the rejection of unfit through Selection Committee constituted under Rule 34 (c) of the Rules of Society.

16.2 The appointing authority shall prepare an eligibility test of the Candidates in accordance with “The Uttar Pradesh promotion by selection (on posts outside the preview of the Public Service Commission) Eligibility Rules, 1980” of U.P. Govt. as amended from time to time and place the same before the Selection Committee along with their Character rolls and such other records pertaining to them, as may be considered proper.

Provided that Where there are two or more feeding posts –

- (a) bearing different scales of pay, the candidates holding the post bearing higher scale of pay shall be placed higher in the eligibility test.
- (b) bearing same scale of pay names of the candidates shall be arranged in the eligibility list in order of the date of their substantive appointments on their respective posts.

16.3 The Selection Committee shall consider the case of the candidates on the basis of the records to in sub-regulation (2) and, if it considers necessary, it may interview the candidates also.

16.4 The Selection Committee shall prepare a list of selected candidates in order of seniority and forward the same to the appointing authority.

PART V

Appointment, Probation, Confirmation and Seniority

17. Appointment -

- (1) Subject to the provisions of sub-regulation (2), the appointing authority shall make appointments by taking the names of candidates in the order in which they stand in the lists prepared under regulations 14, 15 or 16 as the case may be.
- (2) If more than one order of appointment are issued in respect of any one selection, a combined order shall also be issued mentioning the names of the persons in the order of seniority as determined in the selection or as the case may be as it stood in the cadre from which they are promoted.

18. Probation -

- (1) A person substantively appointed to a post in the cadre shall be placed on probation for a period of two years.
- (2) The appointing authority may, for reasons to be recorded, extend the period of probation in individual cases specifying the date up to which the extension is granted:

Provided that save in exceptional circumstances the probation shall not be extended beyond three years and in no circumstances beyond a total period of four years.
- (3) If it appears to the appointing authority at any time during or at the end of the period of probation or extended probation that a probationer has not made sufficient use of his opportunities or has otherwise failed to give satisfaction, he may be reverted to his substantive posts, if any, and if he does not hold a lien on any post, his services may be dispensed with.
- (4) A probationer who is reverted or whose services are dispensed with under sub-regulation (3) shall not be entitled to any compensation.
- (5) The appointing authority may allow continuous service rendered in an officiating or temporary capacity in a post included in the cadre or any other equivalent or highest post, to be taken into account for the purpose of computing the period of probation.

19. Confirmation -

- (1) A probationer shall be confirmed in his appointment at the end of the period of probation or the extended period of probation if

- (a) his work and conduct is reported to be satisfactory;
 - (b) his integrity is certified; and
 - (c) the appointing authority is satisfied that he is otherwise fit for conformation;
20. Seniority – The seniority of persons substantively appointed in any category of posts shall be determined in accordance with the Uttar Pradesh Government Servants Seniority Rules, 1961, as amended from time to time.

PART VI

Pay etc.

21. Scales of Pay -

- (1) The scales of pay admissible to persons appointed to various categories of posts shall be such as may be determined by the Government from time to time.
- (2) The scales of Pay at the time of the commencement of these regulations are as given in the Appendix A.

22. Pay during Probation -

Notwithstanding any provisions in the Fundamental Rules to the contrary, a person on probation, if he is not already in permanent service of the institution shall be allowed his first increment in the time scale when he has completed one year of satisfactory service and second increment after two years service when he has completed the probation period and is also confirmed;

Provided that, if the period of probation is extended on account of failure to give satisfactory services, such extension shall not count for increment unless the appointing authority directs otherwise.

23. Criterion for crossing Efficiency bar -

No person shall be allowed to cross efficiency bar unless his work and conduct is found to be satisfactory and his integrity is certified.

PART VII

Other Provisions

24. Relaxation in the conditions of service -

Where the Government on recommendation of the board is satisfied that the operation of any regulation regulating the condition of service of persons appointed in any category of posts in the Institute causes undue hardship in any particular case, it may not withstanding any thing contained in the regulation applicable to the causes by or due, dispense with or relax the requirements of that regulation to such extent and subject to such conditions as it may considered necessary for dealing with the case in a just and equitable manner.

25. Convassing :

No recommendation either written or oral, other than those required under the regulation applicable to the post, will be taken into consideration. Any attempt on the part of a candidate to enlist support directly or indirectly for his candidature will disqualify him/her for appointment.

26. Savings :

Nothing in these regulations shall effect the reservations and other concessions required to be provided for the candidates belonging to Scheduled Caste, Scheduled Tribes, and other special categories of persons in accordance with the enactment and orders of the Government of Uttar Pradesh, issued from time to time in this regard.

27. Leaves :

- (1) In matters of leaves, the provisions contained in Chapter X of the Financial Handbook, Vol. II, Part Ii to IV, shall apply to the person who are governed by these regulations.
- (2) All leaves to the Director shall be sanctioned by the vice chairman of the Board of Governors.
- (3) All leaves upto a maximum of 90 days in case of employees other than the Director, shall be sanctioned by the Director. The leaves for a period extending 90 days shall be sanctioned by the vice chairman of the Board of Governors.
- (4) The vocational staff will earn 30 days of proportional leave earned in lieu of 42 days of detention period, or part thereof, during vacation in a calendar year.

28. Termination of Services :

- (1) The services of a person appointed as a temporary measure or in a leave vacancy or in a vacancy occurring for a part of the session, shall unless extended under these regulations, terminate on the expiry of the period for which, or on ceasing to exist the vacancy in which, he was appointed, whichever is earlier, and no prior notice in this behalf shall be given to such persons.
- (2) The services of a temporary employee other than a probationer, or of a probationer during the terms of his probation, may be terminated at any time by giving him one month's notice or one month's pay in lieu thereof.
- (3) (i) The services of a permanent employee may be terminated by giving him three month's notice or three month's pay in lieu thereof, on the ground of abolition of the post which the employee is holding, the abolition of the post may be due to one of the following reasons,
 - (a) Abolition of a subject / course
 - (b) Retrenchment decided upon the reasons of financial stringency.
 - (c) Abolition of section or class.

(ii) For the purpose of computing the amount of notice mentioned in this clause and for determining the amount to be paid in lieu thereof, the period of vacation shall be excluded.

29. Resignation : (1) An employee may resign by giving a notice or pay in lieu thereof to which he would have been entitled in case of termination of his services by Board of Governors.

Provided that :

- (a) **Vacation shall be included in the period of notice :**
- (b) An employee selected for appointment in Government service or in the service of a local body shall not be required to resign from his service to join the new appointment if the application for such appointment had been made through proper channel :
- (c) It shall be open to the Board of Governors to waive off its claim to the notice.

- (d) No employee shall be allowed to resign if disciplinary proceedings are pending against him unless specifically permitted by the Board of Governors to do so.

30. **Enquiry, Punishment and suspension & Appeal :**

(1) The following punishment on employees of the institute other than Director, may be imposed by the Appointing authority. In case of Director, it can be imposed by the chairman.

- (i) Dismissal ;
- (ii) Removal or discharge;
- (iii) Diminution of emoluments;
- (iv) Reduction in Rank;
- (v) Censure
- (vi) Withholding of increment;

- (2) It shall not be necessary to frame formal charge or charges against an employee of an Institution where it is proposed to impose the penalty of censure, withholding of increment and Diminution in emoluments but the formal proceeding embodying the charge or charges the explanation of the employee concerned and the reasons for punishment shall be recorded. An employee may be dismissed from service on grounds such as gross insubordination, deliberate or serious neglect of duty, gross misconduct or commission of an Act which constitutes a criminal offence dishonesty, corruption, misappropriation of funds, sex perversity or moral turpitude.
- (3) An Employee may be removed from service on the grounds mentioned in sub-regulation (2) as also on the grounds of inefficiency in administration on institutional work unauthorized tuition or employment.
- (4) An employee may be reduced in rank or subject to diminution in emoluments on grounds such as deficiency in administration, unsatisfactory work or conduct, lack of interest in co-curricular activities or discharge of examination duties or doubtful integrity.
- (5) Reduction may be to a lower post or time scale or to lower stage in a time scale.
- (6) An appeal against an order imposing any of the penalties specified in sub-regulation (1) shall lie to the Board of Governors within thirty days of the communication of the order to the employee and Board of Governors decision thereon shall be final.
- (7) The Board of Governors shall consider -
 - (i) Whether the facts on which the order was passed have been established ;
 - (ii) Whether the facts established afford sufficient ground for taking action ; and

- (iii) Whether the penalty is excessive, adequate or inadequate;

And after such consideration, the Board of Governors may pass such orders as appear to it just and equitable having regard to all the circumstances of the case.

- (8) In deciding upon the punishment to be imposed mitigating factors, if any, and past record of the employee concerned may be taken into account.
- (9) On receipt of a complaint or an adverse report of fact of a serious nature against an employee, the appointing authority may appoint an enquiry officer with the instructions to submit the Enquiry report as expeditiously as possible.
- (10) No order (other than an order based on facts which had led to his conviction in a criminal court or by a court martial) of dismissal, removal or reduction in rank (which includes reduction to lower post or time scale or to a lower stage in a time scale) shall be passed on an employee of the institution unless he had been informed in writing of the grounds on which it is proposed to take action and had been afforded an adequate opportunity of defending himself.
- (11) The grounds on which it is proposed to take action shall be reduced in the form of a definite charge or charges which shall be communicated to the employee charged and which shall be so clear and precise as to give sufficient indication to the charged employee of the fact and circumstances against him. He shall be required to put in a written statement of his defense and to state whether he desired to be heard in person. If he so desires, or the Enquiry officer so directs, an oral Enquiry shall be held in respect of such of the allegation as are not admitted. At that Enquiry such oral evidence will be heard as that Enquiry Officer considers necessary.
- (12) The employee charged shall be entitled to cross examine the witnesses to give evidence in person and to have such witnesses called as he may wish. The Enquiry officer conducting the Enquiry may for sufficient reasons to be recorded in writing, refuse to call witness. The proceedings shall contain a sufficient record of evidence and statement of the findings and the grounds thereof. The Enquiry officer may also separately from these proceedings, make his own recommendations regarding the punishment to be imposed on the employee charged.
- (13) Sub-regulations (8) and (9) shall not apply where;
 - (a) employee concerned has absconded, or where it is, for any other reason to be recorded in writing, impracticable to communicate with him.
 - (b) It is proposed to terminate services of a temporary employee or of a probationer whether during or at the end of the period of probation. In such cases sub-regulation(1) and (2) of regulation 28 shall be followed.

(14) All or any of the provisions of sub-regulations (8) and (9) may, for sufficient reasons to be recorded in writing, be waived off if there is difficulty in observing exactly the requirements thereof and those requirements can in the opinion of the inquiring officer, be waived without injustice to the employee charged.

(15) Soon after the report of the proceedings and recommendation from the Enquiry officer are received, appointing authority shall, after furnishing a copy of the report of the Enquiry officer to the concerned employee and after providing him adequate opportunity of being heard, consider the report of the Enquiry officer together with the recommendations, if any, made by him and take decision thereon. The employee shall be allowed, if he so desires to appear before the appointing authority in person to state his case and answer any question that may be put to him. The appointing authority shall take a decision which shall be final.

Provided that the copy of the report of the Enquiry officer need not be furnished under this sub-regulation. If no punishment of dismissal, removal or reduction in rank is proposed.

(16) If it is felt at any stage that the matter can be more properly deal with by action to terminate service with notice, this may be done by the appointing authority.

(17) The appointing authority or the Board of Governors, as the case may be, by general or special order, may place Director or an employee of the institution under suspension :

- i) Where a disciplinary proceeding against him is contemplated or is pending;
or
- ii) Where, in the opinion of the said authority, he has engaged himself in activities prejudicial to the interest of the security of the state ; or
- iii) Where a case against him in respect of any criminal offences is under investigation inquiry or trial.

(18) Nobody should be suspended unless :-

- (a) the charge against the employee are serious enough to mint his dismissal, removal or reduction in rank; or
- (b) his continuance in office is likely to hamper or prejudice the conduct of disciplinary proceedings against him.

- (19) Where the Director or an employee is suspended by the appointing authority or the Board of Governors, as the case may be, by general or special order, it shall be reported to the next higher authority within seven days from the date of the order of suspension. The order of suspension shall contain the following particulars and be accompanied by the following documents ;
- (1) The name of the person suspended along with particulars of the posts including grades held, the date of his appointment till be date of suspension including particulars to the nature of tenure held at the time of suspension namely temporary permanent or officiating.
 - (2) A certified copy of the report on the basis of which such person was last confirmed or allowed to cross efficiency bar which ever is later :
 - (3) Details of all the charges on the basis of which such person was suspended ;
 - (4) Certified copies of the complaints reports and preliminary enquiry report, if any, of the Enquiry officer on the basis of which such person was suspended :
 - (5) Certified copy of the order of suspension issued to such person;
 - (6) In case such person was suspended previously also details of the charges on which and the period for which he was suspended on previous occasions accompanied by certified copies of the orders on the basis of which was reinstated ;
- (20) The charge or charges should ordinarily be handed over to the employee within fifteen days from the date of taking the decision to start formal Enquiry against him.
- (21) The employee should ordinarily be required to submit his written statement of defence within a period of three weeks and in no case should be a period of more than a month, be allowed for the purpose.
- (22) The Enquiry including oral examination of the witness should ordinarily be completed within a fortnight of the submission of the written statement.
- (23) The report of the Enquiry officer who is not himself the punishing authority should be submitted as expeditiously as possible and ordinarily within a fortnight of the closing of the Enquiry
- (24) The punishing authority should take decision without undue delay to the delinquent employee.

- (25) The employee under suspension shall be paid subsistence allowance of amount as may be prescribed by Government from time to time.
- (26) A suspended employee, if reinstated without punishment, shall be paid the difference between his salary and subsistence allowance already received by him. However, if the suspended employee is reinstated with punishment, the said period of suspension and pay and allowance to be paid to the employee for the period of absence from duty shall be governed by Rule 54 of Financial Hand Book Vol II Part II to VI.
- (27) A suspended employee may, in the discretion of the punishing authority, be punished with effect from the day of suspension or any later date.
- (28) **Appeal** : The appeal regarding punishment proposed shall be heard by the next higher authority enforcing punishment to the employee.

The employee may prefer an appeal against the order of punishment to the higher authority within 30 days of the issue of such order.

The appellate authority may give him an opportunity of personal hearing and record his or written statement to take final decision. The decision of appellate authority shall be final.

31. **Acceptance of honorarium and fee :**

- 1. An employee may accept remuneration work in connection with examination conducted by the Board or external bodies recognized by the Government or Government of India or may engage in technical pursuits, with the permission of the Director and in case of Director with the permission of Vice Chairman, if such work does not interfere with his normal duties.
- 2. All matters in respect of honorarium and fees to an employee of an institution shall be regulated by Rules 24 to 34 of the Subsidiary Rules published in the Financial Hand Book Volume II, Part 2 to 4, as amended from time to time or as accepted by the Board of Governors for any specific work.

32. **Maintenance of records of Service :**

- 1. The procedure prescribed for maintenance of record of service in Rules 134 to 142 in the subsidiary Rules published in the Financial Hand Book Volume II, Parts 2 to 4 as amended from time to time, shall mutates mutandis apply in respect of service of an employee of the institute.

2. A character roll shall be maintained for an employee of an institution in such form as is prescribed for the employee in such form as is prescribed for the employees by the Board of Governors.
3. Annual remarks in respect of the work and conduct of various categories of employees as given in Annexure C. Annual remarks in respect of the work and conduct of the Director shall be recorded by the Vice Chairman and approved by chairman.
4. Along with the annual remarks in respect of the work and conduct of an employee, an integrity certificate in the following form shall also be recorded.

“Nothing has come to my knowledge which casts any reflection on the integrity of Shri..... his general reputation for honesty is good and I certify his integrity.”

5. The certifying authority should pay most careful attention to granting or withholding of the certificate referred to in sub-regulation (4) and treat it as a serious and most important matter. Before withholding integrity of an employee every complaint or allegation coming to the knowledge of the certifying authority should be properly enquired into and if established or confirmed, the person concerned should be confronted with it for explanation. If the person’s explanation is not satisfactory and a reasonable doubt regarding his integrity is created, his integrity may be withheld.
6. In case where an adverse remark is made in the character roll of a person in a particular year, the entire remarks both adverse and favourable of the year shall be communicated by the Director to him within thirty days of approval of such remarks. Information about the withholding of the integrity certificate shall be communicated likewise.
7. A representation against adverse remarks in the character roll may be made to the Director within Six weeks of receipt of communication, who will send the representation with remarks to the reporting authority and reporting authority to the appointing authority to finalize the entry, whose decision thereon shall be final.
8. Service book and the character roll shall be maintained by and kept in custody of the Director in the case of an employee other the Director and by the Chairman of the BOG in the case of the Director.
9. An employee of an institution shall be allowed to examine his service book at any time. If he so desires to satisfy that it is being properly maintained. He will sign against each entry in his service book regarding annual increment, promotion, transfer and any interruption such as leave, in his service shall be noted with full details of its duration. All entries in the service book shall be attested by the

Director in the case of an employee other than the Director and by the Chairman of the BOG in the case of the Director. The Service book of the employee of the institution shall be handed over to him on his retirement or termination of service after making an entry to that effect in the service book.

33. **Probation of tuition :**

No employee shall engage themselves in a private tuition.

34. **Any Other matters :**

Any other matters including matters relating to the age of superannuation. Provident Fund, Pension, Gratuity and Group Insurance and Savings of an employee of an Institution not specifically covered by these regulations shall be regulated in accordance with the directions of the Government issued from time to time.

35. No employee shall involve himself in any political and trade union activity.

36. Conduct Rules as applicable to Government Servants shall mutis – mutandis apply to employees of the institute.

APPENDIX "A"

<u>Sl. No.</u>	<u>Name of Post</u>	<u>Sources of Recruitment</u>	<u>Procedure</u>	<u>Scale of Pay</u>
1. *	Director	Direct recruitment through Selection Committee	By interview of Candidate screened by screening committee and accepted by Chairman	18,000–22,400(Unrevised)
2. *	Head of Department	- do -	By interview of candidate screened by screening committee and accepted by Vice Chairman	12,000–18,300(Unrevised)
3. *	Lecturer	- do -	By interview of candidate screened by screening committee and accepted by Vice Chairman	15,600–39,100 (GP-5,400)
4.	Counsellor	- do -	By interview of candidate screened by screening committee and accepted by Vice Chairman	15,600–39,100 (GP-6,600)
5.	Deputy Registrar	- do -	By interview of candidate screened by screening committee and accepted by Vice Chairman	15,600–39,100 (GP-5,400)
6	Foreman	- do -	By interview of candidate screened by screening committee and accepted by Director	9300–34,800 (GP-4,200)
7.	Computer Programmer	- do -	By Written test followed by skill test and interview	9300–34,800 (GP-4,200)
8.	Data-Entry-Operator	- do -	By written test followed by skill test and interview	5200–20,200 (GP-2,800)
9.	Stenographer	- do -	By Procedure laid down under "procedure for recruitment of Group C post 98	5200–20,200 (GP-2,800)
10.	Cashier/Asstt. Accountant	- do -	By procedure laid down under "Procedure for Recruitment of Group C post 98"	5200–20,200 (GP-2,400)
11.	Sr. Clerk	By promotion through selection committee from amongst substantively appointed J.Clerks	By procedure laid down in accordance with the Uttar Pradesh promotion (on the post outside preview of Public Service Commission) eligibility Rules 1980	5200–20,200 (GP-2,400)
12	Store Keeper / J. Clerk	By direct recruitment through selection committee	By Procedure laid down under procedure for "Recruitment of Group C post 98"	5200–20,200 (GP-1,900)
13.	Driver	- do -	By Skill test followed by interview	5200–20,200 (GP-1,900)
14.	Lab Asst/ Mali / Office Attendant / Hostel Attendant	- do -	As per the Group D employee service rule 1985	5200–20,200 (GP-1,900)

APPENDIX “B”

Sl. No.	NAME OF POST WITH ESSENTIAL AND PREFERABLE QUALIFICATIONS	AGE (Min – Max)
1.	<p align="center"><u>Director</u></p> <p>Essential Qual. (1) Professor in relevant discipline with total experience of 15 (fifteen) years in the field of Teaching / Industry / Research</p> <p>AGE The maximum age for holding the post of Director/Principal be 65 years. Unanimously age of holding the post of Director/Principal to Ph.D by a 3 member expert committee duly appointed affiliating University. 1. It a Class/division is not awarded at B.E. or M.E./Equivalent Degree a minimum of 60 % marks in aggregate or equivalent CGPA shall considered equivalent to first class/division. 2. In the discipline of Computer Science Engineering /Technology, in lieu of the "First Class degree at Bachelor's and or Master's degree in Computer Science Engineering /Technology together with a First Class Bachelor's Degree in any area of Engineering Technology will be acceptable.</p>	Maximum 65
2.	<p><i>Head of Department</i></p> <p>(a) First class Master’s Degree in the concerned branch of Engg / Tech / Tech Education : 5 years experience of Teaching / Industry / Research.</p> <p>(b) <u>Psychology</u> : Ph.D. in Clinieral Psychology : 5 years experience in rehabilitation of Handicapped</p>	28 – 45
3.	<p>Lecturer : Electronic Engg / Computer Engg. / Electrical Engg. / Arch. A’ship / Civil Engg. Essential Qualification ; As per AICTE/UP Govt norms. Pref : Masters degree in respective discipline : 1 year industrial experience</p>	21 – 40
4.(a)	<p>Lecturer : Physics Essential Qualification ; As per AICTE/UP Govt norms.</p>	21 – 40
4 (b)	<p>Lecturer : Maths / English / Commerce / Art Essential Qualification ; As per AICTE/UP Govt norms.</p>	21 – 40
5.	<p>Counsellor : First class Master’s degree with 5 year experience in relevant field</p>	28 –45
6.	<p>Deputy Registrar : 1. First Class Master’s degree 2. 5 years experience</p>	21 - 35
7.	<p>Foreman : Diploma in prosthetics and Orthotles with experience in servicing & maintenance of equipment.</p>	21 – 35
8.	<p>Computer Programmer : Degree with at least one year diploma in Computer Application registered by Govt. of India / State Govt. or Diploma in any branch of engineering with at least one year diploma in computer Application recognized by State / Central Govt or M.Sc. Computer Science</p>	21 – 35
9	<p>Data Entry Operator : Degree with 3 months Computer Certificate course</p>	18 – 35
10.	<p>Stenographer :</p> <p>(i) Intermediate or Diploma in S.S. P and (ii) 2 year’s Experience in Govt / Private organization / Govt. Undertaking (iii) Shorthand (Hindi) Speed – 80 W.P.M. Preferential : English Typing and Shorthand : Desirable : Working knowledge on computers;</p>	18 – 35
11.	<p>Cashier / Asst / Accountant</p> <p>i) Intermediate Commerce or equivalent; ii) 2 year’s Experience in Govt / Private organization / govt. Undertaking iii) Typing (Hindi) 25 WPM</p>	18-35

12.	<p>Sr. Clerk</p> <p>i) Intermediate, or equivalent ii) 2 year's Experience as Jr. Clerk in Govt / Private. iii) Typing (Hindi) 25 WPM</p>	18 - 35
13	<p>Store keeper / J. Clerk</p> <p>i) Intermediate ii) Typing in Hindi – Speed 25 words / min</p>	18 – 35
14	<p>Driver :</p> <p>i) Class VIII Pass ii) Valid Licence with three years experience of Light / Heavy Vehicles Preferential : Knowledge of Automobiles maintenance :</p>	18 - 35
15.	<p>a) Lab Asst / Office attendant / Hostel Attendant</p> <p>i) Class V Pass (ii) should know cycelling</p>	18 - 35
	<p>b) Mali Knowledge of gardening</p>	18 - 35

(संलग्नक -3)

संस्थान में सृजित पद एवं कार्यरत कर्मी :

क्रमांक	सृजित पद का नाम	आरक्षण	कार्यरत व्यक्ति का नाम
1.	निदेशक	अनारक्षित	गौरव चन्द्रा
2.	विभागाध्यक्ष, कम्प्यूटर इंजी.	अनारक्षित	रिक्त
3.	विभागाध्यक्ष, साइकोलॉजी	अनारक्षित	रिक्त
4.	विभागाध्यक्ष, आर्कीटेक्चर	अनारक्षित	रिक्त
5.	काउन्सलर	सामान्य	श्रीमती ममता शर्मा
6.	व्याख्याता आर्की.	सामान्य	श्री गौरव चन्द्रा
7.	व्याख्याता आर्की.	अ. पि. वर्ग	श्री अरुण कुमार.
8.	व्याख्याता आर्की.	अनु. जाति	रिक्त
9.	व्याख्याता स्टेनोग्राफी.	अ. पि. वर्ग	श्री राकेश कुमार
10.	व्याख्याता कम्प्यूटर इंजी.	सामान्य	श्री ए. के. अग्रवाल.
11.	व्याख्याता कम्प्यूटर इंजी.	अ. पि. वर्ग	श्री कौशलेन्द्र कुमार
12.	व्याख्याता कम्प्यूटर इंजी.	सामान्य	रिक्त
13.	व्याख्याता अंग्रेजी	सामान्य	रिक्त
14.	व्याख्याता फिजिक्स	सामान्य	डा० राजेय कु० गुप्त
15.	व्याख्याता इलेक्ट्रीकल	अ. पि. वर्ग	रिक्त (लियन)
16.	व्याख्याता कामर्स	अनु. जाति	श्री संजय सिंह
17.	व्याख्याता सिविल	अ. पि. वर्ग	श्री एस. के. एस. गौर
18.	व्याख्याता गणित	सामान्य	रिक्त
19.	व्याख्याता इलेक्ट्रानिक्स	सामान्य	रिक्त
20.	डिप्टी रजिस्ट्रार	सामान्य	रिक्त
21.	सहायक कुलसचिव	सामान्य	श्री धीरज कुमार पाण्डेय
22.	फोरमैन	सामान्य	श्री विजय कुमार.
23.	चिकित्साधिकारी	डैप्यूटेशन पर	रिक्त
24.	चिकित्साधिकारी	डैप्यूटेशन पर	रिक्त
25.	कम्प्यूटर प्रोग्रामर	सामान्य	डी. एस. सिरोही
26.	डाटा एण्ट्री ऑपरेटर	सामान्य	कु. मोनिका सविता
27.	डाटा एण्ट्री ऑपरेटर	अनु. जाति	कु. सपना सोनकर
28.	स्टेनोग्राफर	सामान्य	श्री प्रमोद कु. सिंह भदौरिया
29.	वरिष्ठ लिपिक	सामान्य	रिक्त
30.	कैशियर	सामान्य	रिक्त
31.	असिस्टेंट एकाउण्टेण्ट	सामान्य	रिक्त
32.	स्टोर कीपर	सामान्य	श्री शिवम् पाण्डे
33.	कनिष्ठ लिपिक	अ०पिछड़ा वर्ग	श्री रणबीर सिंह यादव
34.	ड्राइवर	अ. पि. वर्ग	श्री प्रेम नारायण सचान
35.	ड्राइवर रिट्रेंच कर्मी हेतु	आरक्षित	रिक्त
36.	लैब अटेण्डेण्ट / आफिस अटेण्डेण्ट / माली / हॉस्टल अटेण्डेण्ट	सामान्य 5 अनु. जाति 2 पिछड़ा वर्ग 3	श्री नन्द कुमार यादव श्री दीपक कुमार अवस्थी श्री पंकज कुमार श्री मनोज कुमार गुप्त श्री रणजीत सिंह श्री दयाशंकर श्री लक्ष्मीकांत श्री गुलजारी लाल श्री राजेश कुमार कनौजिया श्री सियाराम

<u>नाम</u>	<u>पदनाम</u>	<u>वेतनमान</u>
रिक्त	निदेशक	18400-22400 (Unrevised)
1. श्री गौरव चन्द्रा	व्याख्याता	15600-39,100 (GP-5,400)
2. श्री अरुण कुमार	व्याख्याता	15600-39,100 (GP-5,400)
3. श्री संजय कुमार सिंह	व्याख्याता	15600-39,100 (GP-5,400)
4. श्री अनिल कुमार अग्रवाल	व्याख्याता	15600-39,100 (GP-5,400)
5. श्री राजेश कुमार गुप्त	व्याख्याता	15600-39,100 (GP-5,400)
6. सुशील कुमार सिंह गौर	व्याख्याता	15600-39,100 (GP-5,400)
7. श्री राकेश कुमार	व्याख्याता	15600-39,100 (GP-5,400)
8. श्री योगेन्द्र कुमार शर्मा	व्याख्याता	15600-39,100 (GP-5,400)
9. श्री कौशलेन्द्र कुमार यादव	व्याख्याता	15600-39,100 (GP-5,400)

अशैक्षणिक

1. श्रीमती ममता शर्मा	काउन्सलर	15600-39,100 (GP-6,600)
2. श्री धीरज कुमार पाण्डेय	सहायक कुलसचिव	9300-34,800 (GP-4,600)
2. श्री विजय कुमार	फोरमैन	9300-34,800 (GP-4,200)
3. श्री धर्मेन्द्र सिंह सिरोही	प्रोग्राम	9300-34,800 (GP-4,200)
4. श्री प्रमोद कुमार भदौरिया	पी0ए0 (स्टेना)	9300-34,800 (GP-4,200)
5. श्रीमती सपना सोनकर	D.E.O	5200-20,200 (GP-2,800)
6. श्रीमती मोनिका सविता	D.E.O	5200-20,200 (GP-2,800)
7. श्री शिवम पाण्डेय	स्टोर कीपर	5200-20,200 (GP-1,900)
8. श्री प्रेम नारायण	वाहन चालक	5200-20,200 (GP-1,900)
9. श्री रणबीर सिंह यादव	कनिष्ठ लिपिक	5200-20,200 (GP-1,900)

चतुर्थ श्रेणी कर्मचारी

1. श्री नन्द कुमार यादव	4400-7,440 (GP-1,300)
2. श्री पंकज कुमार	4400-7,440 (GP-1,300)
3. श्री दीपक कुमार अवस्थी	4400-7,440 (GP-1,300)
4. श्री रंजीत कुमार	4400-7,440 (GP-1,300)
5. श्री दयाशंकर	4400-7,440 (GP-1,300)
6. श्री गुलजारी लाल	4400-7,440 (GP-1,300)
7. श्री राजेश कुमार कनौजिया	4400-7,440 (GP-1,300)
8. श्री लक्ष्मी कान्त	4400-7,440 (GP-1,300)
9. श्री मनोज कुमार गुप्त	4400-7,440 (GP-1,300)
10. श्री सियाराम	4400-7,440 (GP-1,300)

